

Friends of Lethbridge

Annual General Meeting - 2023

Date	Tues 17th October 2023	Time	7.30-9:30pm Old Hall	Meeting no.	AGM2023
Attendees	Ria Walega (RW), Amy Derham (AD), Sarah Banting (SB), Cat Bunce (CaB), Zoe van Vliet (ZV), Bianca Mastrodomenico (BM), Paul Castle (PC)), Laura Burgoyne (LB), Maz Drew (MD), Vicky Gilbert (VG),				
Apologies	Martene Davidson (MD), Ruth Halsall (RH), Clare Bugg (CIB), Kelly Blake (KB), Natasha Woolf (NW), Lynne Court (LC)				
Charity No.	291895				

NO	ITEM	Action																								
1.	<p><u>Welcome & Apologies</u> RW thanked everyone for attending</p>																									
2.	<p><u>Chair's Report for 2022/23</u> See attached.</p> <p>Thanks detailed to all staff in school office, School contact, teachers, TA's, SLT, caretaker, governors. Also, thanks to parent volunteers who return to help out year after year and of course adults and children who donate their money.</p> <p>Advised that we currently already have £17K in the bank account so advised funding ideas already discussed with Mrs Mayes. School have requested:</p> <ul style="list-style-type: none"> • Approx £2k for the STEM workshop in March – sheets with the activities that will be provided were passed round – the theme this year is robotics. • Table top games for the picnic benches for the KS2 playground • A communication board for the KS1 playground • Restock the library • EYFS have been given £2,000 to restock their resources. • Suggested to give each classroom £500 for the school council for each class to decide which resources they would like to buy. This is for 13 classes. <p>We all agreed we were happy with this spending.</p>																									
3.	<p><u>Treasurer's Report for the year ending September 2021</u> Report attached Accounts were proposed as accurate by Ria Walega and seconded by Maz Drew</p>																									
4.	<p><u>Election of Officers and Trustees of the Committee</u> Chair, Treasurer and Secretary all stood down.</p> <table border="1"> <thead> <tr> <th>Role</th> <th>Nominated</th> <th>Proposed</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>Co-Chair</td> <td>Amy Derham</td> <td>Ria Walega</td> <td>Laura Burgoyne</td> </tr> <tr> <td>Co-Chair</td> <td>Vicky Derham</td> <td>Ria Walega</td> <td>Laura Burgoyne</td> </tr> <tr> <td>Co-Treasurer</td> <td>Laura Burgoyne</td> <td>Maz Drew</td> <td>Zoe van Vliet</td> </tr> <tr> <td>Co-Treasurer</td> <td>Ria Walega</td> <td>Maz Drew</td> <td>Zoe van Vliet</td> </tr> <tr> <td>Secretary</td> <td>Zoe van Vliet</td> <td>Ria Walega</td> <td>Amy Derham</td> </tr> </tbody> </table> <p>All those present were in agreement.</p> <p>We said thanks to Ria for her hard work over the last 6 years as chair and presented her with a card and chocolates and prosecco. You have done an amazing job Ria and we are happy that you are still here for the next year to help the transition to the new chairs.</p>	Role	Nominated	Proposed	Seconded	Co-Chair	Amy Derham	Ria Walega	Laura Burgoyne	Co-Chair	Vicky Derham	Ria Walega	Laura Burgoyne	Co-Treasurer	Laura Burgoyne	Maz Drew	Zoe van Vliet	Co-Treasurer	Ria Walega	Maz Drew	Zoe van Vliet	Secretary	Zoe van Vliet	Ria Walega	Amy Derham	
Role	Nominated	Proposed	Seconded																							
Co-Chair	Amy Derham	Ria Walega	Laura Burgoyne																							
Co-Chair	Vicky Derham	Ria Walega	Laura Burgoyne																							
Co-Treasurer	Laura Burgoyne	Maz Drew	Zoe van Vliet																							
Co-Treasurer	Ria Walega	Maz Drew	Zoe van Vliet																							
Secretary	Zoe van Vliet	Ria Walega	Amy Derham																							
5.	<p><u>Fund raising events for 2023/24</u> Events planned & dates confirmed with the school so far for this academic year.</p> <ul style="list-style-type: none"> • Christmas Bazaar 25th November 2023 																									

	<ul style="list-style-type: none"> • APFS Christmas cards – already created in school and order forms to go out to parents soon. • KS2 Disco – 8th February 2024 • Summer Fete – 22nd June 2024 • Y6 Leavers disco – 22nd July 2024 <p><u>Other events:</u></p> <ul style="list-style-type: none"> • Tobias Photography – FoL to receive the initial £20 from all bookings for a family portrait with Tobias. We have sent out the Tobias photography packs this week in book bags and we will find out after half term what the take up on this offer is and what we will make from this. • APFS Christmas cards – Martene has organised these and they have been completed by the children and sent off to the company to log before they will be sent out in bookbags for the parents to order. • *Note that we are still looking for volunteers to run the summer fete – if you know of anyone who would like to take on this role please point them our way! 	
6.	<p><u>Any other business</u></p> <p>Christmas bazaar 25/11/23</p> <ul style="list-style-type: none"> • Raffle tickets are being ordered today so they can go out in bookbags after half term • Hamper donation date is 17/11/23 – Laura is organising • Hamper wrap will take place Sat 18/11/23 – <i>all volunteers welcome to help</i> • Lots of raffle prizes have been gathered by Amy including the Golder retriever experience – we’ve suggested that this could be auctioned off or a separate raffle for this prize. • Clare is happy to organise and run the café and the crafts – we will organise a sign up sheet to help with the café. • Amy is going to do the shopping for the hot dogs and not dogs. • We are going to have 2 bottles of baileys • Paul is sorting out the alcohol license • Equipment – Amy will provide a vegan slow cooker, Maz to provide a slow cooker for mulled wine and we will need 2 slow cookers for hot dogs. • Amy is going to prep onions along with Maz and Bianca • Santa’s grotto – Matt is happy to be Santa and Kelly is organising the books for gifts • We have 7 stalls booked so far including the Sand Art company. • Plan is for us to set up the grotto on Friday 24/11 – Vicky is liaising with school for the best time for us to come into do this. Any volunteers welcome to come to help otherwise main event set up starts from 8am on the 25/11. <p><u>Other</u></p> <ul style="list-style-type: none"> • Christmas games in school – Paul is going to organise for a Friday morning • Suggested we should set up a rail with logo uniform at the parents evenings – Ria to arrange • FOL social –Sunday 17th December - 6pm drinks at Longs Bar and then 7pm Thai food. Amy is organising and will be sending out further details and asking for numbers shortly. • We suggested a parents ‘Rock and roll bingo’ night – we suggested maybe in Feb and Ria will look into this further. 	<p>LB</p> <p>AD</p> <p>CIB</p> <p>AD</p> <p>VG</p> <p>PC</p> <p>PC</p> <p>RW</p> <p>ALL</p> <p>RW</p>
7.	<p>The meeting concluded approx. 9:30pm.</p> <p>Next meeting – Thursday 30th November at Wheatsheaf pub at 7:30pm</p>	